

## Engineering Supervisor

***The Adrienne Arsht Center for the Performing Arts of Miami-Dade County is seeking an experienced, skilled and highly motivated Engineering Supervisor to support the Senior Director, Engineering***

FLSA status: Full-time, Exempt

### **About Us**

Set in the heart of downtown Miami, the Adrienne Arsht Center for the Performing Arts of Miami-Dade County is committed to welcoming and connecting ALL people to the arts, to the Arsht Center, and to each other. Since opening in 2006, the Arsht Center, a 501C3 non-profit organization, has been a catalyst for billions of dollars in new development in the downtown area, a leader in programming that mirrors South Florida's diversity, a host venue for historic events and Miami's hub for arts education.

Each year, we serve more than 50,000 young learners and offer more than 100 culturally diverse and inclusive education programs. Our 300+ annual events include our Knight Masterworks Classical Music series featuring magnificent orchestras and soloists from around the world; the very best musicals direct from New York for Broadway in Miami; Jazz Roots, the largest jazz series in South Florida; our award-winning, Miami-made Theater Up Close program; Flamenco Festival Miami; brilliant work from our many Arts Partners and local artists, and much more.

The Arsht Center is a home stage for three resident companies - Florida Grand Opera, Miami City Ballet, and New World Symphony - and a launchpad for local artists to make their mark on the international stage. In addition, our Family Fest, Free Gospel Sundays, Communi-Tea LGBTQ+ celebration, and Heritage Fest are among dozens of free activities that bring together people from all corners of our community.

For more information, visit [arshtcenter.org](http://arshtcenter.org).

### **Basic Function**

Reporting to the Senior Director, Engineering and working closely with the Engineering Coordinator, this position troubleshoots, repairs and performs preventative maintenance on various systems that include but are not limited to HVAC systems, boilers, plumbing, electrical and equipment. May be required to perform other related duties such as light construction including framing, insulating, dry walling, electrical, plumbing, mechanical, painting, patching, finish work and be an acumen for safety.

Delegating tasks to engineering teams. Supervising staff training as well as equipment installation. Performing quality control checks on all systems and products.

### **Responsibilities**

- Assure work is being performed safely in a quality manner
- Manager day-to-day activities of all engineers and vendors
- Provide the Engineering Coordinator with priorities for the daily schedule
- Performs troubleshooting and makes repairs as needed
- Guide and direct on-site vendors
- Perform preventative maintenance requests (PM's)

### **Ideal Experience**

- High School diploma or GED equivalent
- Excellent communication skills in English verbally and written
- Must have at least four year's experience leading a team of engineering staff with expertise in electrical, mechanical, and carpentry
- Must have a strong mechanical aptitude
- Industrial HVAC experience with chillers and air handlers
- Minimum of 2 years of industrial HVAC, plumbing and mechanical experience in a commercial office building
- Must have at least 2 years' experience in maintenance repairs
- Building Automation Controls experience, a plus
- Strong electrical experience with troubleshooting and repair a plus
- Understanding of As-built drawings, MEP drawings and electrical schematics
- Ability to communicate clearly and explain technical issues in layman's terms
- Must have the ability to work independently, plan effectively and prioritize
- Bilingual (English/Spanish)
- Must be able to work a flexible work schedule including nights, weekends, and some holidays.

### **Desired Qualifications**

- Post high school vocational or trade school training in plumbing, electrical repair, HVAC, carpentry or construction.
- EPA HVAC Certification
- Experience with a Building Management Software system and a Maintenance Management Software system

### **Personal Characteristics**

- Strong problem solving and analytical skills

- Great leadership skills and work ethic
- The ability to multitask and work well under pressure
- Excellent teambuilding skills
- The ability to communicate effectively

### **Physical Demands**

- While performing the duties of this position, the employee is frequently required to stop, reach, stand, walk, lift, pull, push, grasp, communicate, and use repetitive motions.
- While performing the duties of this position, the employee may frequently lift and or move 50 pounds of materials.
- While performing the duties of this position, the employee may frequently climb and work from a ladder or lift and/or work in confined spaces.
- The position requires the individual to meet multiple demands from multiple people and interact with the public and other staff.

### **Suggestions for candidates and expressions of interest should be addressed to:**

Email: [resumes@arshtcenter.org](mailto:resumes@arshtcenter.org), with Engineering Supervisor search in the title line.

Note: The above job description is intended to describe the general nature and level of work being performed by staff assigned to this job. It is not intended to be an exhaustive list of all responsibilities, duties, and skills required of staff in this position. Duties, responsibilities, and skills are also subject to change based on the changing needs of the job, department, or organization. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the Adrienne Arsht Center as the requirements of the job change.

**The Adrienne Arsht Center is an equal opportunity employer committed to being an inclusive workplace and strongly believes in the importance of having a diverse group of individuals represented both onstage and off.**